

CHILD SUPPORT ENFORCEMENT TRAINING OPPORTUNITY

Offered By:

CONFERENCE OF CIRCUIT COURT CLERKS
CHILD SUPPORT INCENTIVE FUNDS COMMITTEE
Administrative Office of the Courts – Programs, Children and Family Services,
Department of Family Administration

Issue Date: July 11, 2014
Travel Requests Due by: July 21, 2014

General Information

As an entity that has a Cooperative Reimbursement Agreement with the Child Support Enforcement Administration (CSEA) and pursuant Title IV-D (Section 458) of the Social Security Act, the Maryland Judiciary receives Child Support Incentive Funds to support its enforcement efforts. Additional incentive funds have been allocated to the Maryland Judiciary, specifically the Administrative Office of the Courts (AOC), through the American Recovery and Reinvestment Act (ARRA) of 2009. All incentive funds are to be used for enforcement activities approved by the Secretary of Health and Human Services and in accordance with federal regulations.

The Child Support Incentive Fund Committee is requesting applications from court personnel interested in attending the Annual Child Support Training Conference and Expo. Subject to the availability of funds, funding for the Conference registration costs and associated travel expenses will be provided to those applicants interested in enhancing their skills and knowledge in regards to child support cases and thereby improving the Maryland Judiciary's effectiveness in establishing and enforcing child support orders.

Eligibility

Eligible participants include court personnel who work with child support cases. This includes, but is not limited to: Judges, Masters, Court Clerks, Court Administrators, and Chief Deputies in the state of Maryland.

It is the expectation of the Child Support Incentive Fund Committee, that conference attendees will not only enhance their own skills and knowledge, but will exercise leadership statewide to share the information and innovative ideas they learn.

Funding Period

Funding is available for attendance at the Annual Child Support Training Conference and Expo scheduled for August 11-13, 2014. All requests for reimbursement of expenses must be submitted within 30 days of completion of travel, no later than October 21st, 2014.

Conference Information

2014 Annual Child Support Training Conference and Expo

Portland, Oregon

August 11-13, 2014

<http://www.ncsea.org/programs-events/conferences/2014-annual-conference-expo/>

Applicable Guidelines

Funding for these awards is being provided by the Child Support Incentive Funds provided to the Maryland Judiciary by the Child Support Enforcement Administration pursuant to Section 458 of Title IV-D of the Social Security Act. As a result, all participants are subject to all applicable federal laws, regulations and policies governing the use of federal funds. Any expenditure made in violation of these requirements is subject to disallowance.

In addition, all participants must also comply with the Judiciary Travel Policy. That policy is posted on the Department of Family Administration's Grant's page at: <http://mdcourts.gov/family/grantadmin.html>. Additional travel information, including expense forms, can be found at <http://courtnet/aochq/adminserv/index.html> and will be provided to all individuals who are approved to attend the conference.

All participants must confirm that they are available to attend the entire workshop as attendance at all sessions is **mandatory**.

Application

To request funding to participate in the conference, applicants must send an email indicating their interest in attending the NCSEA Conference to the Department of Family Administration's Deputy Director, Michael Dunston, at Michael.Dunston@mdcourts.gov.

NOTE: Applicants must request permission from their Court Administrator or Administrative Judge before traveling out of state. Written permission must be forwarded to Michael Dunston at Michael.Dunston@mdcourts.gov. Prior to traveling out of state, all judges must also receive the approval of their Administrative Judge. Once the Department of Family Administration receives each Judge's permission from their Administrative Judge, final permission will be requested from Pam Harris, Court Administrator.

Submission

Applicants may send emails requesting registration for the conference between July 11, 2014 and July 25, 2014. However, the Administrative Office of the Courts cannot guarantee the availability of space at the conference or the authorization of out of state travel by the Court Administrator.

Requests should be submitted by Email to: Michael.Dunston@mdcourts.gov

Application Review and Award

All Registration will be subject to review and approval of the Deputy Director of the Department of Family Administration to confirm that participants are on the Administration of the Court Cooperative Reimbursement Agreement.

Technical Assistance

If you have any questions about this opportunity, please contact Michael Dunston at 410-260-1729 or at Michael.Dunston@mdcourts.gov.